



HAMLIN UNIVERSITY

Residential Life Roommate Agreement Contract

ON MOVE-IN DAY, YOUR RA WILL DROP OFF A COPY OF THIS DOCUMENT TO EACH ROOM SO THAT ROOMMATES CAN READ THROUGH IT AND COME TO AN AGREEMENT. IT WILL THEN BE PICKED UP AND KEPT ON FILE BY EACH HALL'S AREA COORDINATOR (Hall Director). FEEL FREE TO PRINT, REVIEW & MAKE NOTES BEFORE YOU GET TO CAMPUS!!

The key to a successful roommate relationship is honest and open communication. This should start from the moment you move into the residence halls, and continue throughout your entire roommate relationship. When establishing an agreement on how you will live successfully together, think about the issues that are important to you, as well as the expectations that you have for a roommate.

NOTE: Fill this out and keep it in a location that you can see / revisit / review as needed.

Circle Building Name / Enter Room Number Below						
Drew	Sorin	Manor	Peterson	Osborn	Schilling	Apartments
Room:	Room:	Room:	Room:	Room:	Room:	Room:

Roommate Names:

Roommate #1:
Roommate #2:
Roommate #3:
Roommate #4:

Our expectations as roommates are:

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Cleanliness:

This is our definition of what we mean by “clean” and “neat” and “smells good.”

For cleaning, we will do the following:

Mop/Sweep/Vacuum	_____ times per day/week/month/semester
Do Laundry	_____ times per day/week/month/semester
Take out Garbage	_____ times per day/week/month/semester
Wash the Dishes	_____ times per day/week/month/semester
Wipe Down Surfaces/Dust	_____ times per day/week/month/semester
Clean Microfridge / Keep as clean as possible	_____ times per day/week/month/semester

Additional stipulations for cleanliness:**Studying:**

Do we want to establish study hours in our room?	Yes	No
If yes, include those hours here:		

While studying, we are okay with the following:

Lights On	Yes or No (If roommate is sleeping, use desk lamp)	Listening to Music without headphones	Yes or No (If the music disturbs, we are willing to wear earbuds)
Television (no headphones)	Yes or No	Phone or Virtual chat, i.e., Facetime, Zoom, Skype.	Yes or No

Computer (no headphones)	Yes or No	Guests in the room	Yes, if they are studying too. No.
Additional Comments/Stipulations:			

Security:

Will we lock our door?	Always	Never	Sometimes
How will we handle it if we accidentally lock each other out?			

Guests & Visitors: *Courtesy expectations while living together. (Note: All guests must be escorted)*

These type of guests are ok during the daytime:	Guests of the same gender	Genders other than my own	All genders	No guests, y'all can visit with each other in the lounge.
These type of guests are ok during the nighttime:	Guests of the same gender	Genders other than my own	All genders	No guests, y'all can visit with each other in the lounge.
How will we ask or notify each other about guests?				
How far in advance will we notify each other about <u>daytime</u> guests?				
How far in advance will we notify each other about <u>nighttime</u> guests?				

Overnight Guests:

Are we ok having overnight guests? (<i>Brother, sister, significant other?</i>)		
Yes	No	I don't know...can we talk about it first?

Frequency of Guests, Friends, Significant Others:

What is your comfort level with your roommate(s) having guests in the room?		
Once a week	One to three times a week	They can visit all the time / all day / every day / I am easy going and have no objections.
Note: I may feel this way at the start of the semester, but things can change. Let's be open to checking in frequently.		

Guest(s) Departure Time:

By what time do <u>non-overnight</u> guests need to leave?							
Day of Week	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Guests need to leave by this time:							

Sleeping: *Courtesy expectations for roommates when they are sleeping.*

While sleeping, we are okay with the following:	Name:	Name:	Name:	Name:
Overhead Lights On	Yes or No	Yes or No	Yes or No	Yes or No
Desk Lamp Light On	Yes or No	Yes or No	Yes or No	Yes or No
Television On (no headphones)	Yes or No	Yes or No	Yes or No	Yes or No
Computer Use (no headphones)	Yes - dim light	Yes - dim light	Yes - dim light	Yes - dim light
	No	No	No	No
Music (no headphones)	Yes - sound machine is ok, but no loud music	Yes - sound machine is ok, but no loud music	Yes - sound machine is ok, but no loud music	Yes - sound machine is ok, but no loud music
	No	No	No	No

TV or Music (with headphones)	Yes or No	Yes or No	Yes or No	Yes or No
Phone or Virtual chat, i.e., Facetime, Zoom, Skype.	Yes or No	Yes or No	Yes or No	Yes or No
What if you are ready to get undressed / ready for bed and there are guests in the room?	They must step out into the hallway while you change but can come back. Other suggestions??	They must step out into the hallway while you change but can come back. Other suggestions??	They must step out into the hallway while you change but can come back. Other suggestions??	They must step out into the hallway while you change but can come back. Other suggestions??
Are you ok with your roommate(s) having company in the room when you are ready for bed, i.e. you're in your pajamas ready to fall asleep for the night.	Yes No - they all need to go I don't know...can we talk about it first?	Yes No - they all need to go I don't know...can we talk about it first?	Yes No - they all need to go I don't know...can we talk about it first?	Yes No - they all need to go I don't know...can we talk about it first?
When I am in the room, I am ok if my roommate has their significant other sleep (overnight) in the same bed with them (occasionally).	Yes No I don't know...can we talk about it first?	Yes No I don't know...can we talk about it first?	Yes No I don't know...can we talk about it first?	Yes No I don't know...can we talk about it first?
OPEN TOPIC: <i>Add any topic of discussion not mentioned about sleeping that you feel is important to discuss.</i>				

What is considered too early /too late to be disruptive while your roommate is sleeping?

Weekdays (Sun-Thurs)	Too early:	Too late:
Weekends (Fri-Sat)	Too early:	Too late:
Additional stipulations for when a roommate is sleeping:		

Emotional Support Animal (ESA) - *Open discussion is needed.*

If there is an ESA in this room, please make sure you have a discussion about:		
Animal cleanliness	Walking the dog? (Leash @ all times)	Feeding the ESA - Is it ok for your roommates to give your ESA food and water while in the room?
Open discussion: (Use this space to write down any other important discussion items).		

Sharing Your Belongings: With your roommates

Are you ok if we, as roommates, share these items?	Name:	Name:	Name:	Name:
Smart TV / Television	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____
Gaming System/Video Games	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____
Clothing / Shoes / Accessories	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____
Food / Drinks	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____
Computer for Streaming or Homework	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____
Cell Phone	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____
Personal Care Items (i.e. shampoo, makeup, toothbrush)	Yes _____ No _____	Yes _____ No _____	Yes _____ No _____	Yes _____ No _____

	Ask _____	Ask _____	Ask _____	Ask _____
Personal Furniture / Things from Home	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____
Other	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____

Sharing Your Belongings: With guests / visitors

Are you ok if my guests do the following?	Name:	Name:	Name:	Name:
Sit on your bed	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____
Consume your food and / or drinks	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____
Use your game system	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____
Other:	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____
Other:	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____
Other:	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____	Yes _____ No _____ Ask _____

Needing Some Time Alone: *Courtesy expectations when you need / want to be alone.*

How will we ask or notify each other if we need the space to ourselves?

Are there particular times we want to set aside for each of us to be alone in the room?

Confrontations & Conflict Resolution:

How will we tell each other if something is bothering us?

How do we handle stress (individually) and how can we work together to help not add to each other's stress?

We agree to the above items and understand that this Roommate Agreement Contract may be re-negotiated at any time with the assistance of our Resident Assistant (RA), Area Coordinator (AC), Student Area Coordinator (SAC) or any Residential Life Professional Team Member.

Roommate Signature & Date:	Roommate Signature & Date:
Roommate Signature & Date:	Roommate Signature & Date: